

## Notes of Meeting

Project No: ITB16354  
Project Title: Kings Barton (Cala TPC) - April 2023 Steering Group  
Date: 24 April 2023  
Venue: Microsoft Teams

### Attendees

Rachel Stout — i-Transport (RS)  
Lucy Jardine — i-Transport (LJ)  
Catherine Collins — Hampshire County Council – Travel Plans (CC)  
Rob Vince — Stagecoach Buses (RV)  
Mike Slinn — Kings Barton Residents' Association (MS)  
Alison Thompson — Cala Homes (Thames) (AT)

Item	Actions
<p><b>1.0 Introduction</b></p> <p>1.1 RS set out that the purpose of this meeting is solely to discuss the implementation of the Travel Plan, the current measures we have put in place, and the next steps of the implementation of the Travel Plan.</p>	
<p><b>2.0 What we have done</b></p> <p>2.1 LJ explained the current measures we have completed including the launch of the Travel Plan website, posting of welcome packs, poster on noticeboard and the launch of the car club.</p> <p>2.2 LJ gave an update on the uptake of sustainable travel vouchers, car club and taxishare scheme that was introduced by HCC.</p>	
<p><b>3.0 Taxishare / Bus Provision</b></p> <p>3.1 MS enquired about the low uptake of the taxishare and the status of the bus service which the Residents Association is concerned with. MS provided concerns on the booking of the taxishare.</p> <p>3.2 AT confirmed that Cala have paid the bus service contributions to HCC and similarly want the bus service to start operating through Kings Barton as soon as possible. The taxi share scheme is an interim measure put in place by HCC for the bus service and is funded by the developer contributions.</p> <p>3.3 MS mentioned that a minibus service has been raised. i-Transport to check the wording of the Travel Plan for the implementation of the new bus service. CC will look into whether a minibus service has been proposed.</p>	RS/LJ/CC

Item	Actions
<p>3.4 RV indicated that the bus financial contribution is still with HCC, but are in discussion with HCC to implement the operation of the bus service in the most appropriate way as the development currently stands. CC to review the current status of the bus service.</p>	CC
<p><b>4.0 Monitoring</b></p> <p>4.1 RS gave a review of the monitoring surveys, including questionnaire and multi-modal survey, and the results of these surveys.</p> <p>4.2 RS stated that the monitoring report was completed and issued to HCC and i-Transport had a follow up meeting to discuss the surveys and the proposed future targets which they agreed with.</p> <p>4.3 MS asked for a copy of the monitoring report and website link to Residents' Association. <b>Post meeting note: Completed 28/04/2023</b></p> <p>4.4 MS stated that the low cyclist percentage is unsurprising because of the limited cycling infrastructure on site. MS raised the question of what is being implemented from the walking and cycling contribution paid by Cala. HCC to enquire into the status.</p>	LJ/RS    CC
<p><b>5.0 Next Steps</b></p> <p>5.1 i-Transport will arrange the steering group to occur at equal intervals twice a year, as well as keeping the Residents Association up to date with any update to bus service.</p> <p>5.2 i-Transport will continue to keep the website up to date and continue to offer travel vouchers to the first occupier of each dwelling.</p> <p>5.3 Future surveys and questionnaires will be undertaken during the monitoring years, in accordance with the Travel Plan.</p>	RS/LJ
<p><b>6.0 Queries</b></p> <p>6.1 RV enquired with MS to ask if they are aware where people would most likely want to travel to from the development.</p> <p>6.2 MS said that this is expected to be of most importance towards the city centre and rail station and RS said that this could be included as a question in the next round of questionnaires. i-Transport will update the questionnaire as part of the next monitoring.</p>	RS/LJ
<p><b>7.0 Hampshire County Council</b></p> <p>7.1 CC set out that the implementation of the Travel Plan is of a good quality and one of the best in the County.</p> <p>7.2 CC stated that the Travel Plan is an evolving document and needs to be flexible / realistic about what it will achieve, e.g., it is unrealistic to achieve 35% response rate.</p>	

Item	Actions
<p><b>8.0 Stagecoach</b></p> <p>8.1 RV explained that the bus sector is experiencing a challenging time since Covid and how this has impacted it, including rising costs and recruiting new staff.</p> <p>8.2 Brexit has had an impact on staff recruitment, making it more difficult to introduce new services.</p> <p>8.3 Kings Barton is of a suitable size to provide a good opportunity for a regular bus service, especially with residents wishing to commute into the city centre with further connectivity with the rail station.</p> <p>8.4 Initiatives to help increase and improve bus provision, helped by Government assistance are coming forward which should support this site.</p>	
<p><b>9.0 AOB</b></p> <p>9.1 MS asked to be kept updated with progress of the Travel Plan.</p> <p>9.2 A copy of the meeting minutes will be sent to the Steering Group members and will be uploaded onto the website.</p> <p><b>Post meeting note: minutes issued and uploaded to the website <a href="#">here</a> (24/05/2023).</b></p>	RS/LJ

**Post Meeting Note:** i-Transport to review the progress of the actions every month and provide an update on these to the Steering Group members when appropriate or within the next meeting.

**Author**

i-Transport